

EURAMET Project Form "Report"



Status: ☐ progress report ☐ final report

1. Ref. No.:	2. Subject Field:
3. Type of collaboration:	
3A. In the case of a comparison: Registered as Key comparison (KC) or Supplementary Comparison (SC) in the KCDB: <input type="checkbox"/> no <input type="checkbox"/> yes If yes: No. of KC/SC:	
4. Participating Partners: 4A EURAMET members or associates (Institute's standard acronym with country code in brackets) 4B Institutes not being EURAMET members or associates (Institute's full name and name of the country)	
5. Title:	
6. Progress:	
7. Coordinator's name: Address: Telephone: Fax: E-mail:	
8. Completion Date:	9. Date

Notes for completion of the form overleaf

NOTES FOR THE COMPLETION OF THE FORM (numbers refer to boxes overleaf)

IMPORTANT:

Forms are to be sent to the EURAMET Secretariat (secretariat@euramet.org) as word or pdf file by TC Chair or coordinator of the project with copy to TC Chair.

- 1 Ref. No.** The project reference number which is assigned by the EURAMET Secretariat and on which progress is being reported.
- 2 Subject Field** The field specified on the EURAMET Project Form "Proposal"
- 3 Type of collaboration** The field specified on the EURAMET Project Form "Proposal"
- 4A EURAMET members or associates** Any institutes which have participated in the collaboration should be indicated in alphabetical order using their standard acronyms and country codes.
- 4 B Institutes not being EURAMET members or associates** should be indicated with full name in alphabetical order. See country codes in the last section of the directory. Every effort should be made to establish potential partners prior to completing a Proposal Form.
- 5 Title** The title given in the EURAMET Project Form "Proposal".
- 6 Progress** A brief description of the progress should be entered in the space provided. Comments on the advantages of undertaking the work collaboratively through EURAMET would be useful. Completion of this Report is not deemed as publication of the work. Collaborators are encouraged to publish their work through normal channels, mentioning it was undertaken as a EURAMET collaboration.
- 7 Coordinator** The Coordinator is the person who is appointed as the contact point for the project detailed overleaf. The name, full postal address, telephone and fax numbers and e-mail address of the coordinator should be given.
- 8 Completion Date** If the progress of a project is being reported on this form then an estimate of the completion date should be made. If the project has now been completed then the actual date of completion should be given. For permanent agreements (e.g. development of primary standards) "ON-GOING" should be entered.
- 9 Date** of transmission to EURAMET Secretariat.